

WAC 138-12-050 Processing of public records requests—Electronic records. (1) **Requesting electronic records.** The process for requesting electronic public records is the same as for requesting paper public records.

(2) **Providing electronic records.** When a requestor requests records in an electronic format, the public records officer will provide the nonexempt records or portions of such records that are reasonably locatable in an electronic format that is used by the agency and is generally commercially available, or in a format that is reasonably translatable from the format in which the agency keeps the record.

[Statutory Authority: RCW 42.56.040, 42.56.070, 34.05.310 - [34.05.]395. WSR 21-20-083, § 138-12-050, filed 9/30/21, effective 10/31/21.]